



Havering
LONDON BOROUGH

Notice of Non-Key Executive Decision

Subject Heading:	Contract extension of the young people drugs and alcohol service
Decision Maker:	Mark Ansell, Director of Public Health
Cabinet Member:	Councillor Gillian Ford, Cabinet Member for Health and Adult Care Services
ELT Lead:	Mark Ansell, Director of Public Health
Report Author and contact details:	Daren Mulley, Senior Commissioning Manager, Joint Commissioning Unit E: daren.mulley@havering.gov.uk
Policy context:	At a local level, this contract supports Havering Council to meet its People Theme priorities in its Corporate Plan 2022/23 – 2026/27. This plan sets out how the Council intends to invest and transform the borough with an emphasis on improving the lives of vulnerable children, adults and families. In summary, this contract ensures the Council fulfils its aim of ensuring that people are helped to live independent, socially connected and healthier lives.
Financial summary:	The budget for this extension will come from existing public health grant. The total value of the extension is £300,560.00 over the 2 years.

Key Executive Decision

Relevant OSC:	People
Is this decision exempt from being called-in?	Yes, it is a Non key Decision by Officer

The subject matter of this report deals with the following Council Objectives

People - Things that matter for residents X

Place - A great place to live, work and enjoy

Resources - A well run Council that delivers for People and Place.

Part A – Report seeking decision

DETAIL OF THE DECISION REQUESTED AND RECOMMENDED ACTION

For the reasons set out in this report, the Director of Public Health is recommended to:

- a) Agree to the two year extension (1st April 2025 – 31st March 2027) of the current contract with Change, Grow, Live Ltd.
- b) Approve the uplift of £35,708.00 for year 2026-27, which includes the funding of the regional cluster manager.

AUTHORITY UNDER WHICH DECISION IS MADE

3.3 Powers of Members of the Senior Leadership Team (Constitution pre 1st April 2024)

Contract powers

- (b) To award all contracts with a total contract value of between £500,000 and £5,000,000 other than contracts covered by Contract procedure Rule 16.3

STATEMENT OF THE REASONS FOR THE DECISION

1. Background

Since 2013, the young people's drugs and alcohol service has been funded by the Council's Public Health Grant to deliver support services for the prevention, treatment and recovery of young people in Havering who misuse drug and alcohol. This service provides essential support, offering a safe and non-judgmental space for young people to discuss their experiences and receive help and support. The service plays a crucial role in providing information, advice and support to young people about the risks associated with substance abuse, helping them make informed decisions. Moreover, the service supports young people towards healthier coping mechanisms, reducing the likelihood of long-term dependency and its associated harms. By addressing additional needs, including mental and physical health, family, education, employment, and housing support, this service offers a holistic approach to assist young people in navigating the challenges they face with the positive impact of this service extends beyond the individual, contributing to the well-being of communities and society.

2. Current Contract & Service

Key Executive Decision

Change, Grow, Live (CGL) currently holds the contract for the provision of young people service. In more detail, the table below shows the key information relating to the contract;

	YP Drugs Service
Contract Holder	CGL
Contract Length	3 Years
Extension	2 years
Start Date	1 st April 2022
End Date	31 st March 2027
Funding Source	Public Health Grant
Contract Monitoring	Quarterly

Table 1: Overview of Contract

In more detail, the local service leads on supporting young people recover from their misuse working closely with key local services to ensure primary care, social care, mental health, housing and criminal justice pathways are in place and effective. In addition, the service provides harm reduction services including education and training, psychosocial and pharmacological treatment as well as pathways to relevant employment and training services. In the table below, a comprehensive list of the services specified in the contract are as follows;

Young People Service
<ul style="list-style-type: none">• Psychosocial treatment interventions• Criminal justice interventions• Brief targeted interventions• Targeted group-work• Children of substance misusing parent/carers support• Multi-agency partnership work• Professionals training, advice and information (e.g. children's social care, schools)• Harm reduction support• Accessing clinical substance misuse services via the local adult treatment and recovery service• Transition support to adult services

Table 2: Overview of YP Service

3. Performance

Formal contract meetings take place between the Council and CGL on a quarterly basis and are attended by the Lead Commissioner, Public Health representative, CGL Service Manager, YP Team Leader, Youth Justice Manager and Early Help Manager. The content of these regular meetings includes the monitoring of the young people's performance reports.

In terms of the key performance indicators (KPIs), 18 KPIs measure the young people's service performance. Overall, performance is positive for the service with the table below showing selected KPIs from the last full year (2023/24) that highlights and demonstrates that CGL are performing well:

Key Executive Decision

KPI No	Indicator	Threshold	2023-24	Performance: Met/Partially Met
1	Number of young people referred to service	160	248	Met
2	Number and % of referral from key services for young people	40%	47%	Met
3	Minimum % of young people on caseload with alcohol misuse reported	30%	51%	Met
5	% of young people referred to the service to receive a targeted intervention	50%	48%	Partially Met
6	% of young people referred to the service to receive a treatment intervention	10%	14%	Met
8	% of young people leaving treatment in an agreed and planned way.	80%	94%	Met
11	% of young people exiting the service reporting reduced use, safer use, or abstinence	65%	94%	Met
12	Number and % of young people exiting treatment reporting improved physical health	70%	94%	Met
13	Number and % of young people exiting treatment reporting improved psychological well being	70%	94%	Met
14	Number and % of young people exiting treatment reporting improved family relationships	70%	49%	Partially Met

Table 3: Young People Service KPIs Performance, 2023/24

4. Contract Extension Costs

In April 2024, as a result of inflationary pressures in 2022 and 2023, a two-year uplift for the young people's drugs and alcohol service was formally agreed in an executive decision. A deed of variation to the contract was signed by CGL and sealed by the Council. In total, £33,599 was allocated to the young people's service budget for 2024/25 and 2025/26 (note; 2025/26 is the first of the two years of the extension).

Key Executive Decision

Referring to the table below and the two year extension period in more detail, this shows a breakdown of the annual charges in the current contract (Column A), annual charges for each of the two extension years (Column B) and the variation of the uplift values for each year (Column C);

	COLUMN A	COLUMN B	COLUMN C
Year	Pre-Uplift Annual Charge	New Annual Charge (with uplift)	Additional Uplift Charge (Column B minus Column C)
2025-26	£121,737.00	£140,762.00	£19,025.00
2026-27	£124,090.00	£159,798.00	£35,708.00
Total	£245,827.00	£300,560.00	£54,733.00

Table 4: Young People Service Contract Extension Figures, 2025-27

As the table above shows, the remaining second year of the contract extension (i.e. 2026/27) is £159,798.00 which includes a contribution of £11k for a regional young people's service cluster manager.

This role is being formed following a restructure of CGL's Young People's Services Directorate. Replacing the current local arrangements where the adult service manager is managing the young people's service, this cluster manager will provide direct management and operational responsibility for the service. Working across a cluster of young people services in the region, this cluster manager will also lead and facilitate the sharing of intelligence, performance and good practice to improve the young people's service.

From service, technical and economic perspectives, a change of contractor for the 26-27 uplift including the appointment of the cluster manager would lead to interchangeability and interoperability issues as the current service can only be completely delivered by a single supplier. A change of contractor would cause a significant inconvenience to the service and would lead to substantial costs. By proceeding with this uplift including the appointment of the cluster manager, this would remain below 50% of the total contract cost.

OTHER OPTIONS CONSIDERED AND REJECTED

1. Do nothing: The impact of not securing the extension will have a significant impact on maintaining the current service and would lead the Council to undertake a re-commissioning of the service. This has been rejected as the current contract holder is delivering a service that is performing well.

PRE-DECISION CONSULTATION

The pre-decision consultation has involved engaging with a number of stakeholders to prepare this report. This includes Public Health, CGL, Legal and Finance.

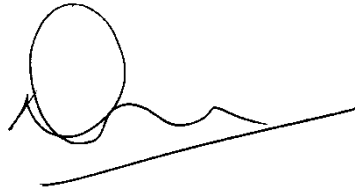
Key Executive Decision

NAME AND JOB TITLE OF STAFF MEMBER ADVISING THE DECISION-MAKER

Name: Daren Mulley

Designation: Integrated Team at Place

Signature:

A handwritten signature in black ink, consisting of a large, stylized 'D' followed by a series of loops and a long horizontal stroke extending to the right.

Date: 24th July 2024

Part B - Assessment of implications and risks

LEGAL IMPLICATIONS AND RISKS

The Council has a statutory duty under Section 12 of the Health and Social Care Act 2012 to take appropriate steps to improve the health of the people who live in its area.

The Council entered into a contract for provision of young people and adult alcohol and drugs service on the 1st April 2022.

The value of the contract for the provision of young people alcohol and drug services was £597,619. It was confirmed that additional funding of £33,599 was required for contractual years 2024/2025 and 2025/2026.

Extension

The proposed extension falls with Regulation 72 (1)(a) of the PCR 2015. Clause A 3.3 permits this extension subject to the parties agreeing,

Uplift and appointment of young person cluster manager

The proposed variation falls under Regulation 72(1)(b) as the need for the uplift and the appointment of young people cluster manager has become necessary and is considered as additional services as this service was not included in the initial procurement and a change of contractor cannot be made for economic or technical reasons, and this would cause significance inconvenience or substantial duplication of cost for the contracting authority. The increase in price does not exceed 50% of the value of the original contract.

For the above reason, the Council may proceed with the proposed variation.

FINANCIAL IMPLICATIONS AND RISKS

This decision paper is seeking approval to agree a two year extension (1st April 2025 – 31st March 2027) of the current contract with Change Grow Live Ltd at a cost of £300,560.00.

In April 2024 a two-year uplift was formally agreed by executive decision for financial years 2024/25 (£14,573) and 2025/26 (£19,025) totalling £33,599. The two year extension covers year two of the uplift (2025/26) and proposes an uplift for a third consecutive year (2026/27) of £35,708.00.

	COLUMN A	COLUMN B	COLUMN C
Year	Pre-Uplift Annual Charge	New Annual Charge (with uplift)	Additional Uplift Charge (Column B minus Column C)
2025-26	£121,737.00	£140,762.00	£19,025.00
2026-27	£124,090.00	£159,798.00	£35,708.00
Total	£245,827.00	£300,560.00	£54,733.00

Key Executive Decision

The contract will be fully funded from the 2024/25 Public Health Grant allocation. This contract forms part of 2024/25 spend on Public Health. This year, Public Health spend is projected to exceed the available grant funding and a planned drawn down from the Public Health reserves will contribute the shortfall.

The contract is deemed to be performing well and extending the contract avoids spending time and money on re-procuring.

HUMAN RESOURCES IMPLICATIONS AND RISKS (AND ACCOMMODATION IMPLICATIONS WHERE RELEVANT)

There are no implications or risks anticipated to Council staff as the employees involved in the delivery of the service are employed directly by the existing Supplier. As the incumbent Supplier will be awarded the new contract the Transfer of Undertakings (Protection of Employment) Regulations 2006 as amended by the "Collective Redundancies and Transfer of Undertakings (Protection of Employment) (Amendment) Regulations 2014 will not apply.

EQUALITIES AND SOCIAL INCLUSION IMPLICATIONS AND RISKS

The Public Sector Equality Duty (PSED) under section 149 of the Equality Act 2010 requires the Council, when exercising its functions, to have due regard to:

- (i) the need to eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under the Equality Act 2010;
- (ii) the need to advance equality of opportunity between persons who share protected characteristics and those who do not, and;
- (iii) foster good relations between those who have protected characteristics and those who do not.

Note: 'Protected characteristics' are: age, sex, race, disability, sexual orientation, marriage and civil partnerships, religion or belief, pregnancy and maternity and gender reassignment.

The Council is committed to all of the above in the provision, procurement and commissioning of its services, and the employment of its workforce. In addition, the Council is also committed to improving the quality of life and wellbeing for all Havering residents in respect of socio-economics and health determinants.

The action undertaken will include monitoring how the service meets the needs of all eligible users, including those from ethnic minority communities and the disabled. The Council will also ensure that potential providers have undertaken equality training and adhere to the Council's Fair to All Policy or their own equivalent.

Key Executive Decision

ENVIRONMENTAL AND CLIMATE CHANGE IMPLICATIONS AND RISKS

Supplier will minimise impact on the environment by:

- a) Eliminating the need for one use plastics
- b) Ensuring that all waste is correctly recycled
- c) Utilising public transport when this fits with Infection Protection Control measures
- d) Employing locally wherever possible to reduce the environmental impact of travelling to work
- e) Employing digital solutions to reduce the need for manual recording and disposable materials.

BACKGROUND PAPERS

None

APPENDICES

None

Key Executive Decision

Part C – Record of decision

I have made this executive decision in accordance with authority delegated to me by the Leader of the Council and in compliance with the requirements of the Constitution.

Decision

Proposal agreed

Details of decision maker



Signed

Name: Mark Ansell

CMT Member title: Director of Public Health

Date: 29th July 2024

Lodging this notice

The signed decision notice must be delivered to Democratic Services, in the Town Hall.

For use by Committee Administration

This notice was lodged with me on _____

Signed _____

Key Executive Decision